

MEDICAL SCHOOL  
RESEARCH & GRADUATE STUDIES  
MEMORANDUM

SUBJECT: Medical School Equipment Match Procedures

FROM: Sandi Robins

PHONE: 263-5978

DATE: May 24, 1999

The Medical School Research Committee will provide 1/3 of the funds for equipment valued between \$10,000 and \$99,999 for which a faculty member requested and received the rest of the funds from a federal agency through a research grant.

To qualify, send an e-mail or memo to Sandi Robins ([srrobins@facstaff.wisc.edu](mailto:srrobins@facstaff.wisc.edu)) at least one week before the proposal is submitted containing:

- The name, department and address of the Principal Investigator
- Project Title and proposed Start Date
- Description of the equipment and a cost estimate

This will give us time to prepare a letter to be included in the proposal stating that the Medical School Research Committee will provide 1/3 of the funds for the purchase of the equipment provided that the federal agency pays the other 2/3 of the cost of the equipment.

The Research Committee will only provide these matching funds if a federal agency (i.e., NIH or NSF) provides the rest of the funds. The Committee thinks the peer review process involved in the awarding of grants from NIH and NSF would help to ensure the wise use of our limited funds.